



Bauchi State University, Gadau
P M B 65, Gadau

To:
.....
.....

Date: 13th February, 2014

Authority to Deduct Advanced Fellowship Payments from TETfund Released

This is to notify you that sequel to your application to **Tertiary Education Trust Fund (TETfund)** for sponsorship to undertake a Postgraduate Course has been approved. Consequently, the sum of N.....has been approved for you for theyear(s) duration of your Course.

You may wish to recall that the University had earlier paid you the sum of N.....ininstalments as advance to enable you commence your studies prior to TETfund approval and release of funds.

In view of the above, you are hereby requested to authorise the University in writing (*See proforma attached*) to deduct the sum of N..... earlier paid to you as advance and the balance (if any) to be paid to your account according to TETFund procedure..

Please treat as a matter of utmost urgency and importance

Thank you.

Ayuba Mohammed Gital
Bursar

CC *Vice Chancellor*
Registrar

LETTER OF AUTHORITY

I,..... with staff No. of
the Department of currently on Fellowship at:
..... pursuing a/an degree hereby
authorise the Bursar, Bauchi State University Gadau to deduct the sum of
₦..... from my approved Fellowship Allowance from
TETFund in full settlement of the advance payment(s) of ₦.....
earlier granted to me and the balance paid into my account as detailed below:

Thank you.

Name of Staff:

Signature & Date:

Name of Witness:

Signature & Date: